

# Meeting Notes

## Policy Committee

Friday, September 4, 2009

10:00-11:00 PM

Fasi Municipal Building, 3<sup>rd</sup> Floor Conference Room, Honolulu

## Attendance

Wayne Yoshioka, Honolulu Department of Transportation Services  
Debbie Kim Morikawa, Honolulu Department of Community Services  
James Burke, Honolulu Department of Transportation Services  
Eileen Mark, Honolulu Department of Transportation Services  
Scott Ishiyama, Honolulu Department of Transportation Services  
Faith Trimble, FLT Consulting, Inc.  
Phil McGuire, Innovative Paradigms

## Welcome and Introductions

Faith Trimble opened the meeting.

## Updates

DTS Staff reported that New Freedom grant has been executed, and that the JARC application grant is under review. Copies of the JARC and New Freedom Program of Projects for FFY2007 funds and the Program Management Plan were distributed.

Phil McGuire provided an update on the ADA eligibility center, reporting an expected start-up in October.

The consultant team also reported on a Med-QUEST policy change in which Med-QUEST participants will be required to apply to use TheBus or TheHandi-Van, if able, before being eligible for other Med-QUEST transportation.

## Presentation of Project Prioritization

The consultants reported that the CTSO Committee had prioritized a slate of second year projects to be implemented using FFY2008 FTA JARC and New Freedom funds. The six projects that were prioritized were mobility management, agency-provided trips, travel training, local shuttle service, taxi subsidies, and access to vehicle loans. All projects scored high in the Plan's evaluation criteria (e.g., addresses a critical need identified in the Plan; feasibility; availability of funding; availability of willing public agencies and private non-profit entities as partners) with the exception of access to vehicle loans, which scored lower in all criteria. It is estimated that \$662,738 in FFY2008 FTA funds are available, which includes the small urban funds transferred to the City from HDOT. The consultants recommended implementing the top five priority projects if matching funds can be secured.

Debbie Kim Morikawa suggested that the demonstration projects should apply for CDBG grant funds. The Policy Committee also asked for additional information on return on

investment for projects, including the number of trips provided, number of people served, and number of jobs accessed. Director Morikawa requested copies of the subrecipient agreements when finalized.

The Policy Committee approved the CTSO's recommended projects for FFY2008 JARC and New Freedom funding.

**Next Steps and Adjournment**

The consultant team will work with DTS staff to complete grant applications for FFY2008 funds, and develop governance and funding scenarios for the Mobility Management Center.