

Meeting Notes

Coordinated Transportation Strategies and Operations Subcommittee (CTSO)

Wednesday, September 2, 2009

1:00 PM - 3:00 PM

Fasi Municipal Building, 9th Floor Conference Room, Honolulu

Attendance

John Black, Oahu Transit Services, Inc., TheHandi-Van

Ralph Faufata, Oahu Transit Services, Inc., TheBus

Peter Reyes, Catholic Charities Hawaii

Ryan Fujii, Hawaii Department of Transportation

Charlene Ota, Hawaii Centers for Independent Living

Judy Paik, Disability and Communication Access Board

Rebecca Ryan, Executive Director, Moiliili Community Center

Eileen Mark, City & County of Honolulu, Dept. of Transp. Svcs., Public Transit Div.

Dave Washburn, Director, YWCA of Oahu

Scott Ishiyama, City & County of Honolulu, Dept. of Transp. Svcs., Public Transit Div.

Faith Trimble, FLT Consulting, Inc.

Phil McGuire, Innovative Paradigms

Welcome and Introductions

Faith Trimble opened the meeting at 1:00 p.m. Each participant then introduced themselves.

Updates

- FTA Grant Applications (FFY 2007 Funds)

Scott Ishiyama reported that the New Freedom grant has been executed, and the JARC grant has been submitted and is being processed by the FTA. Scott also distributed the final FFY2007 JARC and New Freedom Program of Projects lists and the Program Management Plan that were emailed to the group the week before.

- ADA Eligibility Assessment

Phil McGuire gave an update on the new ADA eligibility assessment process. The goal is for the assessments to be "paperless" with automated records. Conditional eligibility is being considered. The assessment center is expected to be launched in mid-October.

- Call for Concepts

The City received 3 responses to the call for project concepts published in the Honolulu Star Bulletin. Goodwill submitted a concept for implementing agency provided trips, H-5 submitted a concept for providing a local shuttle service in the Kalaeloa/Kapolei area, and Innovative Paradigms submitted a concept for building the framework for the Mobility Management Center. These concepts were supported by the Plan and fulfill the evaluation criteria identified in the Plan, e.g., addresses a critical need identified in the Plan; feasibility; availability of funding; availability of

willing public agencies and private nonprofit entities as partners. (Note: St. Francis Residential Care Community also submitted a proposal, but per a meeting earlier this morning with Phil McGuire, Faith Trimble, and Scott Ishiyama, Pamela Witty-Oakland, Chief Administrator, St. Francis Residential Care Community stated that they are not ready to proceed with the project at this time.)

Presentation of Project Concepts for FFY2008 FTA Funds

Faith Trimble presented a list of projects from Honolulu's Human Services Transportation Coordination Plan that the consultant team recommends to be considered for funding using the FFY2008 apportionment of FTA JARC and New Freedom Funds. Those projects were: Continuation of the mobility management center, continuation of the Kalaeloa shuttle service, continuation of the Goodwill agency-provided trips project and the possible addition of another agency trip provider, coordinated vehicle maintenance, the Ways to Work Family Loan Program, and taxi subsidies. Selection of projects and service provider agencies will be reconsidered after completion of the first year demonstration projects. If projects are successful and are recommended for continuation, a final selection process will be initiated.

Each of the recommended projects was discussed, and members were offered the opportunity to advocate for or against the projects and ask questions. Dave Washburn of the YWCA advocated for the Ways to Work Family Loan program and answered members' questions. Faith Trimble and Phil McGuire fielded questions about the mobility management center, agency provided trips, and the shuttle service projects. Scott Ishiyama answered questions about the taxi subsidy recommendation that evolved from the Paratransit Service Study. Faith asked the group if there were any other projects in Honolulu's Human Services Transportation Coordination Plan that they felt should be considered for funding. The group agreed that planning for coordinated vehicle maintenance could be covered by the mobility management center. Charlene Ota noted that she thought that travel training was an important program that should be added to the list for prioritization. The group agreed and discussed expanding the City's planned travel training program to a broader population including seniors and persons with disabilities who are not TheHandi-Van riders.

Project Prioritization

Faith Trimble handed out a proposed program of projects with estimated FTA FFY2008 and matching funds. The total cost of implementing the program of projects exceeded the available FFY2008 FTA funds by approximately \$100,000, and committee members were asked to prioritize the projects for recommendation to the CAT and Policy Committees. They selected the projects they wanted funded, and using electronic polling devices the group rated each project on a 6-point scale based on three different criteria: Is the project feasible, does it meet a critical need, and is it coordinated with multiple partners?

The projects and their average scores across the three criteria were:

1. Mobility Management Center (5.5)
2. Agency-Provided Trips (5.1)
3. Travel Training (4.7)
4. Local Shuttle Service (4.3)

5. Taxi Subsidies (3.9)
6. Vehicle Loans (2.7)

Faith explained that the City and the consultant team would take the highest prioritized projects, establish a budget for these projects that fits within all available funds, and then recommend the slate of projects to the CAT and Policy Committees.

Next Steps & Adjournment

Next steps are to conduct the fieldwork for implementation of the first year's demonstration projects (mobility management center, agency-provided trips, and local shuttle service). Also, the consultant team will be working on governance and funding scenarios for the mobility management center, as well as sustainability planning for the demonstration projects if successful. The meeting adjourned at 3:00 p.m.